

DISTRICT OF COLUMBIA
Office of Administrative Hearings
441 4th Street, NW, Suite 450N
Washington, DC 20001
(202) 442-9094
(202)-442-9451 (fax)

<hr/> <hr/> <p style="text-align: center;">Appellant(s)/Petitioner(s),</p> <p style="text-align: center;">v.</p> <hr/> <hr/> <p style="text-align: center;">Appellee(s)/Respondent(s)</p>	<p>Case No(s).: _____</p> <p>_____</p>
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**Notices of Appearance and Certifications for
Law Student(s) and Supervising Attorney(s)**

The Clerk will please enter the appearance of the undersigned law student and supervising attorney for the Appellant(s)/Petitioner(s) Appellee(s)/Respondent(s). OAH Rules 2833.4 and 2833.5.

Law Student Name	Supervising Attorney Name	
	Title	
Email	Email	
Law School and Clinic Name		
Address		
City	State	Zip Code
Telephone Number	Fax Number	

NOTE: This Notice is not complete unless the law student, the supervising attorney, and the client complete and sign the attached certifications. To allow time for review and verification, this Notice should be filed prior to the date of any hearing in the case. This Notice must be served on the opposing party.



1. Law Student Certification:

I am currently enrolled at _____, a law school approved by the American Bar Association;
I have completed at least forty-two (42) credit hours of law school coursework;
I have never been denied admission to practice before the District of Columbia Court of Appeals pursuant to its Rule 48; and,
I will not ask for or receive a fee of any kind for any services provided in this case.

Signature

Date

Name

2. Supervising Attorney Certification:

I am assigned to supervise _____ in this case;
I am an active member in good standing of the District of Columbia Bar;
I assume full responsibility for supervising the law student in this case, and will assist the law student to the extent necessary to ensure that the law student attorney’s participation is effective on behalf of the client;
I will sign all papers filed in this case along with the law student; and,
I will accompany and supervise the law student at all appearances in this case.

Signature

Date

Name

Bar Number

3. Client Permission:

I hereby grant permission to be represented by the above law student, _____,
under the oversight of the above supervising attorney, _____.

Signature

Date

Name