

**DISTRICT OF COLUMBIA**  
**OFFICE OF ADMINISTRATIVE HEARINGS**  
One Judiciary Square  
441 Fourth Street, NW, 450 North  
Washington, DC 20001-2714  
TEL: (202) 442-9094 FAX: (202) 442-9451

**REQUEST FOR A NEW HEARING**  
**(“I missed my hearing”)**

If you missed your hearing, you may use this form to request a new hearing.

My Name: \_\_\_\_\_ My Case No.: \_\_\_\_\_

My Address: \_\_\_\_\_ My Telephone No.: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_ My Fax No.: \_\_\_\_\_

I missed the hearing in my case because:

If you are granted a new hearing, what information would you tell or show the Administrative Law Judge about the facts of your case?