District of Columbia Office of Administrative Hearings



ePortal Guide

Registering for an ePortal Account

1. Navigating to the Registration Page from ePortal Homepage

Click "Register."



2. Registration Page

Enter your email address, first and last names, telephone number, and accept the Terms of Use.

| Ouser account eDelivery Project × + | | v – 0 X |
|---------------------------------------|--|-------------|
| ← → C ▲ Not secure oah-ecportal.dog | gov.priv/public-portal/?q=user/register | @ * * 🖬 😩 i |
| | Hora Loga | |
| | User account | |
| | Create new account Log in Request new password | |
| | E-mai ' | |
| | | |
| | A valid e-mail address. At e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail. | |
| | Confirm e-mail address * | |
| | | |
| | Pleaze re-lype your e-mail address to continm it is accurate. | |
| | Personal Information | |
| | First Name | |
| | Please enter your first name | |
| | Last Name " | |
| | | |
| | Please enter your Last Name | |
| | FTION IN | |
| | Please enter your contact Phone Number | |
| | Tomo al line | |
| | I lanse with these Alliek. * | |
| | | |
| | Create new account | |
| | | |

3. Automatically Generated Email

When you click "Create new account," you will receive an email with a link to set your password.

| Home eDelivery Project × + | | | | | × - a × |
|--|---|----------------------------------|---------------------------|---------------------|-----------|
| ← → C ▲ Not secure oah-ecportal.dcgov.priv | sublic-portal/?q=Home | | | | 🥴 🖈 🖬 😩 i |
| | Office of | Administrative | Hearings | | Logn |
| н | ome | | | | |
| A | velcome message with further instructions has b | een sent to your e-mail address. | | | × |
| Thi | portal allows you to request a hearing | g, file documents on an existing | case, and download docume | nts from your case. | |
| + | Register Login | | | | |
| | | | | 5 5 | |
| 1 | ine Payment O eFile | Documents O | AH Website 오 | Help & Support O | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Click the link or cut and paste the hyperlink into your browser.

| Account details for firstname.lastname@email.com at eDelivery Project | | | | |
|--|---------|-------------|-----------------------------|---------------|
| efile@dc.gov on behalf of DC Office of Administrative Hearings <noreply@dc.gov> To John Doe (1) We removed extra line breaks from this message.</noreply@dc.gov> | ← Reply | ≪ Reply All | → Forward Thu 6/2/2022 1 | ••• :48 PM |
| firstname.lastname@email.com, | | | | |
| Thank you for registering at eDelivery Project. You may also log in by clicking on this link or copying and pasting it in your browser: | | | | |
| 10.83.66.66/public-portal/?q=user/reset/1062/1654192075/ryTHc63MlwrRPDeQw_8UEyOTu3s1tu4re1_qaml5zvU | | | | |
| This is a one-time login, so it can be used only once. | | | | |
| After logging in, you will be prompted to change your password. | | | | |
| eDelivery Project team | | | | |
| | | | | |

4. Reset Password Page

Click "Log in" to set your password.

| | | - |
|---|---|---|
| Reset password #Delivery Proje × + | | · |
| C C A Not seven ID336666/pathcportd/Queek/number ID3366666/pathcportd/Queek/number ID3366666666666666666666666666666666 | | |
| c | spright O Journal Technologies, USA All rights reserved | |

5. My Account Page

Enter your password twice. Click "Save" to finalize the registration process.

| 🙆 lý Jezent i Golegy Pojer x + |
|---|
| 🗧 🔆 C 🛕 Not secure 10.83.66.66/public_ponts//q=user/1062/cdst8pass-reset-token=wUNR6C5mCinaZNWP5/55/L6FCC9UUFNppCa153L2c Q 🗠 🖈 🖬 🔳 🔮 : |
| Office of Administrative Hearings |
| My Account |
| |
| You have just under your one time togen invi. It in no known models to gin in Heast change your password x |
| Account My Cases |
| Annual Prepara Hornator |
| - and address * |
| Commissions |
| A valid a ward address of A valida from the system wall be seen to the address. The a ward address is not made public and will only be used if you with to records a new partnerse or writh to records a solid measure or |
| Continn e-mail address * |
| Instaine lastane@enal.com |
| Pease relyes par e-mai address to confer il e accurate. |
| Password Password Brength: Strong |
| Codem assound |
| Passione's match yes |
| To bitange the current user paravorst, ender the new paravorst in both bitste. |
| See |
| |
| Considerable Toronal Technologies (195). All datas second |
| copyrigen is contain increasingly. Control and an |
| |

After you save your password, you will see a green box, which confirms that your password was successfully saved. Your account is now active.

