



**DISTRICT OF COLUMBIA  
OFFICE OF ADMINISTRATIVE HEARINGS**  
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WASHINGTON, DC 20001-2714



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_____ Petitioner(s),  v.  _____ Respondent(s)	Case No(s).: _____
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### Agency Consent to Service by Email

*The Clerk's Office may serve orders and notices by email to any party who provides an email address and consents, in writing or on the record, to receiving documents by email. The party is responsible for ensuring that the Clerk's Office has an accurate, up-to-date email address on file. In an emergency, without a party's consent, the Clerk's Office may serve orders and notices by email in addition to any other authorized method of service.*

**By checking this box, I consent, according to OAH Rule 2841.16, to receive orders or any other documents issued in this case by email.**

**I understand that I can revoke this consent at any time by filing a revocation with the Clerk's Office.**

Agency Name: \_\_\_\_\_

Agency Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Email Service will be sent to: \_\_\_\_\_  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_