



# Appeal of a Final Decision from the Department of Buildings (DOB) Regarding a Stop Work Order

You may use this form if you appealed a Stop Work Order to DOB, and DOB either denied your appeal or has not timely acted on your appeal. If available, attach copies of the **Stop Work Order** and the **appeal** you filed with DOB.

### **Section 1 – Contact Information**

<b>Check one</b> : $\Box$ Property Owner $\Box$ Contractor $\Box$ Other:		
Your Name:	Your Mailing Address:	
Your Telephone:		
Your Email Address ( <i>if any</i> ):	Your Ward ( <i>if known</i> ):	
□ Consents to receive documents by email only		
If you have a representative for this case:		
□ Non-Attorney Representative (as allowed by OAH Rule 2835) □ Attorney		
Representative Name	Representative Telephone:	
Representative Email Address:	Representative Mailing Address:	
$\Box$ Consents to receive documents by email only		

## Section 2 – Stop Work Order Information

Stop Work Order Date:	-		
Date of Appeal to DOB Reviewing Official:			
Stop Work Order Address:			
Have you paid the fine for which you now seek a refun	nd? 🗆 YES 🗆 NO		
$\rightarrow \rightarrow \rightarrow$ Continue to second page $\rightarrow \rightarrow \rightarrow$			

### Section 3 – Why do you need a hearing?

In the space below, briefly describe your reason for filing this appeal, any key dates involved, and what you want the judge to do. Use an additional page if needed.

#### Section 5 – Language Access

Do you need OAH to provide an interpreter to help you participate in the hearing?

 $\Box$  Yes  $\Box$  No

If yes, what language do you need?

## Section 6 – Reasonable Accommodation

Do you need a reasonable accommodation to help you participate in the hearing?

 $\Box$  Yes  $\Box$  No

If yes, please explain: \_\_\_\_\_

#### Section 7 – Who Prepared the Appeal?

Signature of the person who prepared the appeal:

Signature	Print Name	Date
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Email, telephone, mailing address of person who prepared the appeal (if not printed above):